

Cabinet

Tuesday 15 June 2010

7.00 pm

Town Hall, Peckham Road, London SE5 8UB

Supplemental Agenda No.1

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Contact

Paula Thornton on 020 7525 4395 or Everton Roberts on 020 7525 7221 or email:
Paula.thornton@southwark.gov.uk; everton.roberts@southwark.gov.uk

Webpage: <http://www.southwark.gov.uk>

Date: 7 June 2010

Item No.	Classification: Open	Date: 15 June 2010	Meeting Name: Cabinet
Report title:		Deputation Request – CoolTan Arts	
Ward(s) or groups affected:			
From:		Strategic Director of Communities, Law & Governance	

RECOMMENDATIONS

1. That the cabinet consider whether to hear a deputation from CoolTan Arts.

BACKGROUND INFORMATION

2. When considering whether to hear the deputation request, cabinet can decide
 - To receive the deputation at this meeting or a future meeting; or
 - That the deputation not be received; or
 - To refer the deputation to the most appropriate committee/sub-committee.
3. A deputation shall consist of no more than six people, including its spokesperson. Only one member of the deputation shall be allowed to address the meeting for no longer than 5 minutes. After this time members may ask questions of the deputation for up to 5 minutes. At the conclusion of the questions, the deputation will be shown to the public area where they may listen to the remainder of the open section of the meeting.
4. Any relevant resource or community impact issues will be contained in the comments of the strategic director.

KEY ISSUES FOR CONSIDERATION

5. A deputation request has been received from CoolTan Arts, a registered charity that aims to promote positive mental health/well being. It runs a varied programme of creative workshops from its arts centre in Walworth Road SE17. The organisations activities include exhibitions, public art projects and websites which help break down the stigma of mental distress.
6. The organisation believes it is well placed to assist in the delivery of the Council's preventative health and well-being agenda and wish to make a deputation to seek cabinet support for funding from the health and community services department and joint commissioning areas (in conjunction with arts and education funding) to enable it to deliver its work in the borough.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Comments from the Strategic Director of Health and Community Services

7. To follow.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Correspondence from CoolTan Arts	160 Tooley Street London SE1	Everton Roberts 020 7525 7221 / Paula Thornton 020 7525 4395

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Team Manager	
Report Author	Everton Roberts, Constitutional Officer	
Version	Final	
Dated	7 June 2010	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Strategic Director of Health and Community Services	Yes	To follow
Date final report sent to Constitutional/Community Council/Scrutiny Team		7 June 2010

Item No.	Classification: Open	Date: 15 June 2010	Meeting Name: Cabinet
Report title:		Appointments to Outside Bodies 2010-11	
Ward(s) or groups affected:			
From:		Strategic Director of Communities, Law & Governance	

RECOMMENDATIONS

1. That the cabinet consider and agree appointments to the outside bodies listed in appendix A of the report for the 2010-11 municipal year.
2. That the cabinet note the Southwark Alliance (Local Strategic Partnership) and thematic boards (appendix B of the report) for which cabinet member involvement will be required.

BACKGROUND INFORMATION

3. Each year the council makes appointments / nominates individuals to outside bodies.

KEY ISSUES FOR CONSIDERATION

Appointments to outside bodies

4. It is for the cabinet to make appointments to outside bodies in connection with the functions which are the responsibility of the cabinet (e.g. housing, education, social services, regeneration etc).
5. Attached as appendix A is a list of the outside bodies the cabinet are being recommended to consider appointing to for the 2010-11 municipal year.

Legal implications

6. There are no specific legal implications.

Community impact statement

7. The council is being invited to make nominations to various outside bodies. The nominations process has no direct impact on the community.

Consultation

8. The political group whips have been consulted on the issues contained in the report and have been invited to submit nominations.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Documentation from the relevant Outside Bodies	160 Tooley Street London SE1 2TZ	Everton Roberts 020 7525 7221

APPENDICES

No.	Title
Appendix A	List of outside bodies
Appendix B	List of Southwark Alliance and Thematic Partnership Boards

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Team Manager	
Report Author	Everton Roberts, Constitutional Officer	
Version	Final	
Dated	7 June 2010	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Date final report sent to Constitutional Team		7 June 2010

APPOINTMENTS TO OUTSIDE BODIES 2010-11

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Age Concern London	To promote the welfare of the aged in any manner which may be deemed by law to be charitable within Greater London.	Annually (September, October or November)	Daytime	1	
Better Bankside Board	To improve the quality of the Bankside environment, further develop the potential draw of the area, increase the sense of security and ensure that better and sustainable maintenance and management arrangements are put in place.	6 week cycle	Evening	1	Councillor or officer
Browning Estate Management Board	To oversee the management/running of Browning Estate with its own independent budget.	Once a month	Evening	2	4 places in total, 2 to be filled by officers to provide the required technical advice and guidance on housing management issues.
Canada Water Consultative Forum	The forum is responsible for advising on the overall direction of development proposals and ensuring public awareness and involvement in the development proposals	Every 6 to 8 weeks	Evening	4	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Central London Forward (CLF)	<p>CLF established in 2007. Provides a new cross-sector 'voice for Central London'. It is currently led by six Central London local authorities (City of London, City of Westminster, Camden, Kensington & Chelsea, Islington and Southwark) with the City of London Corporation acting as the contracting body and employer.</p> <p>CLF operates at a strategic level, seeking to influence policy makers on matters of mutual interest to the communities and businesses of Central London</p>			1	Must be Leader of the Council
Centre for Language in Primary Education	Professional development and family learning center. Provides a range of education support, advisory and direct delivery services to schools and families throughout Southwark.	Six times a year (once every half term)	Daytime	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Creation Trust (The New Aylesbury Trust Limited)	<p>The Creation Trusts key aims are;</p> <p>Engaging the community within the regeneration programme.</p> <p>Tackling issues around skills and training, young people and health and wellbeing.</p>			3	
Cross River Board	To deliver cross borough regeneration initiatives north and south of the River Thames in the Boroughs of Southwark, Lambeth, Corporation of London and City of Westminster	Quarterly	Daytime	1	Usually the leader or cabinet member for regeneration.
Crystal Palace Community Development Trust	Trust set up to oversee the development of the Crystal Palace area.	Once a month	Evening	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Cycling England (Member Champion for Cycling)	<p>Cycling England is the national body which co-ordinates the development of cycling across England. Their aim is to create the conditions which will result in more people cycling, more safely, more often.</p> <p>The key objective of the cycling champion would be to support and encourage the council in its work to ensure that the promotion and encouragement of cycling as a means of transport as well as for leisure, plays a central role in the development and implementation of the council's policies and strategies.</p>			1	<p>Cycling England is encouraging local authorities to appoint member champions for cycling. It offers a toolkit to support the member champion.</p> <p>The member champion should be a regular cyclist.</p>

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
East London Line Group (and Steering Group)	<p>To promote the benefits of the extension of the East London line</p> <p>To seek the earliest possible construction of key infrastructure required to facilitate the East London line extensions.</p> <p>To publicise and promote events and activities to achieve the aims and objectives of the organisation, including lectures, symposiums, seminars, workshops etc</p>	3 meetings a year	Evening	1	
Greater London Enterprise Limited	To assist, promote, encourage and secure the physical and economic development and regeneration of the whole or any part of Greater London.	Quarterly	Evening	1	Does not have to be a councillor

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Green Chain Joint Committee	The Green Chain Joint Committee is made up of councillors from the boroughs of Bexley, Bromley, Greenwich, Lewisham and Southwark (from 1 April 2008). The boroughs jointly administer the South East London Green Chain which consists of over 300 open spaces across the five boroughs. The Committee's aim is to promote and achieve the objectives and policies set out in the 1977 Green Chain Policy Document.	Bi Annual (September and February)	Evening	2	
Groundwork Borough Steering Group	Oversees the Groundwork's activities in Southwark.			3	The steering group reports to the Sub Regional Committee One representative from each political group to be nominated.
Groundwork South London Sub-Regional Committee	Collectively oversees Groundwork's activities across South London.			1	One representative from amongst those appointed to the borough steering group to be nominated. Following restructuring of Groundwork across London the Lambeth and Southwark Groundwork Trust has been subsumed into Groundwork London Trust. The sub-regional committee reports to Groundwork London Trust.

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Guys and St Thomas NHS Foundation Trust (Council of Governors)	<p>To advise the trust on how it carries out its work so that it is consistent with the needs of the members and wider community.</p> <p>The Governors:</p> <ul style="list-style-type: none"> • help the Trust to carry out its duties in ways that meet with NHS values and the terms agreed with Monitor, the Independent Regulator for NHS Foundation Trusts. • advise the Trust on its longer term strategy. • provide advice and support to the Board of Directors, who are responsible for the overall management of the Trust. 	3 – 4 times a year	Evening	1	
Lambeth & Southwark Housing Association Limited	<p>To provide affordable rented housing for local people on low incomes.</p>	Bi monthly	Evening	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
London Accident Prevention Council (LAPC)	To reduce the number of road accident casualties within Greater London and provide a means of communication relating to road accident prevention between London local authorities, central government and other organisations.	Quarterly	Daytime	2	Up to two elected members and an officer from road safety education.
Lee Valley Regional Park Authority	<p>The Lee Valley Regional Park Authority (the Authority) is a statutory body responsible for managing and developing the 26 mile long, 10,000 acre linear Lee Valley Regional Park.</p> <p>The Authority has a broad remit with a duty to develop and preserve leisure, recreation, sport and nature throughout the Regional Park.</p> <p>By virtue of its remit and geography, the Lee Valley Regional Park Authority finds itself at the heart of the Olympic project and is working with partners to deliver the venues on its land and secure a sustainable Olympic and Paralympic legacy for the region.</p>	Quarterly	Daytime	1	Nominations are submitted to London Councils. It will be for London Councils to agree the nominations to the Lee Valley Regional Park Authority.

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	It is also responsible for regenerating derelict and neglected land into high quality public open spaces and wildlife habitats of ecological importance, as well as preserving the region's historical value.				
LGA Urban Commission	<p>The purpose of the Commission is to;</p> <ul style="list-style-type: none"> ▪ provide the forum in which urban authorities can discuss matters of common concern and exchange good practice and experience. ▪ assist the LGA take into account the needs, priorities and aspirations of urban authorities in formulating and promoting its policies; ▪ help the LGA to promote the role and interests of urban authorities and the ability of those authorities to meet the needs of the communities they serve. 	Two times a year	Daytime	2	<p>The Council is entitled to 5 votes and may allocate them amongst Councillor representatives as it sees fit.</p> <p>1 representative may be an officer, however only councillor representatives may vote.</p>

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
London Youth Games Ltd	The London Youth Games Ltd organise the annual London Youth Games on behalf of the London Boroughs. It is a non-profit making company owned and guaranteed by the London Boroughs and the City of London Corporation.		Daytime	2	<p>1 representative and 1 deputy</p> <p>Each local authority is encouraged to nominate the council member that has the London Youth Games within their portfolio.</p> <p>The organisation asks for the council representative to have enthusiasm for the youth games, a working relationship with the sports development team and/or officers nominated as Borough team organisers, give written opinions and feedback as required in relation to the games, both present and future, attend the games finals weekend in July and attend the organisations annual general meeting.</p>
North Southwark Environment Trust	<p>The preservation and conservation of the environment for the benefit of the public, including the promotion of energy efficiency and efficient methods of disposing of waste.</p> <p>The provision of facilities for education, recreation or other leisure time occupation, in the interests of improving the conditions of life of the inhabitants covered by the area of benefit.</p>	Three times a year	Evening	1	<p>Does not have to be a councillor</p> <p>The area of benefit covered by the Trust is 'north of the roads known as Camberwell New Road, Camberwell Church Street, Peckham Road, Peckham High Street and Queens Road.</p>

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
South Bank Partnership	Engagement with South Bank Employers Groups, Local MP's and Community Organisations in North Lambeth and Southwark (Bankside).	Quarterly	Daytime	4	1 representative and local ward councillors (4 in total)
South Bank and Bankside Cultural Quarter Directors Board	<p>The mission of the Cultural Quarter is to work with the community to:</p> <ul style="list-style-type: none"> - Celebrate the richness and diversity of cultural activity in the quarter and across London - Engage with local communities - Promote high quality public realm - Foster and sustain creativity in the local economy including skills and training - Act as a catalyst for creative activity throughout London. <p>The geographical boundary of the cultural quarter is along the south bank of the river from the London Eye to the Design Museum and south to</p>	3 times a year	Daytime	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
	Elephant and Castle. Its membership comprises of not for profit cultural organisations within this boundary.				
South Bermondsey Partnership Board	The South Bermondsey Partnership has funding from government for seven years to improve South Bermondsey. The programme involves Southwark Council, the police and the primary care trust, along with other initiatives such as Surestart and the City of London Academy.	Bi monthly	Day and Evening	2	1 Livesey ward councillor and 1 South Bermondsey ward councillor
Southwark Cathedral Education Centre	The Education Centre exists to help teachers cover the curriculum for primary and secondary education in imaginative ways, while playing its part in the Cathedral's outreach and mission and presenting the Cathedral as a place of worship.	Bi Annual	Daytime	1	

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Southwark Community Leisure Ltd. (Fusion) Management Board	Responsible for the management of the strategic development of health, fitness and leisure services within the borough in partnership with Southwark Council.	Quarterly	Afternoon (4.00pm)	3	One from each political group. Does not have to be a councillor
Southwark LGBT Forum	<p>The Southwark LGBT Forum provides an engagement link between the lesbian, gay, bisexual and trans (LGBT) community and the council on matters relating to homophobia, transphobia and hate crimes targeted at this community of interest.</p> <p>Since 1995 the Forum has continued to meet bi-monthly and offer a space where the community can interact with service providers and organisations to enable them to improve their service provision by consulting with and listening to the community.</p>	Bi monthly	Evening	3	In 2009-10 one representative from each political group was appointed.

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
South London and Maudsley (SLaM) NHS Trust Members Council	To support the board of directors in setting the longer-term vision for the trust and to influence proposals to make changes to services and to act in a way that is consistent with NHS principles and values and the terms of the Trust's authorisation.	3 times a year		1	
Southwark & Lambeth Archaeological Excavation Committee (SLAEC)	The SLAEC is an advisory body established to promote archaeological work in Southwark and to advance the knowledge of the history of Southwark and Lambeth by archaeological investigation.	Four times a year	Evening	2	1 representative and 1 deputy
Southwark Police and Community Consultative Group	To provide for consultation, discussion and consideration with local community representatives, the police and the local authority on any matter directly or indirectly concerned with any aspect of the policing within the borough of Southwark.	Monthly (Last Tuesday of the month)	Evening	10	Places are normally allocated proportionately. The proposed allocation for 2010-11 is: Labour 5 Liberal Democrat 4 Conservative 1

Name	Purpose	How often it Meets	Time of Meeting	No. of Places to be filled	Notes
Team London Bridge (formerly London Bridge BID Company)	To establish the London Bridge area as a world class business district and visitor destination offering businesses, workers, visitors and residents a better managed and cared for trading environment, which is cleaner, greener and safer and more friendly, attractive, connected and socially responsible.	Bi Monthly	Daytime	1	Usually a ward councillor
Waterloo Quarter Business Alliance – Southwark (Business Improvement District)	To re-establish the lost town centre feel in Waterloo and to create a safer and more pleasant trading environment for businesses and to promote the area to bring in more visitors, whilst maintaining its individuality and unique character.			1	Usually a ward councillor

**APPOINTMENTS TO OUTSIDE BODIES 2010-11
SOUTHWARK ALLIANCE (LSP) AND THEMATIC PARTNERSHIPS**

Name	Remit	No. of Places	Notes
Southwark Alliance (Local Strategic Partnership)	<p>To improve the lives of the people in Southwark by:</p> <ul style="list-style-type: none"> • Setting the overall vision for the future of the borough; • Acting to promote change and build on the creativity within sectors of the community; • Agreeing goals and targets and prioritising work and key decisions; • Taking forward and problem solving the big issues around regeneration, crime, health, education, employment and the environment; • Negotiating with and influencing government departments and other agencies; • Influencing and helping to co-ordinate theme based and regeneration partnerships. 	2	<p>Terms of reference specify must be leader of the council and the leader of the opposition group.</p> <p>The leader of the council chairs the Southwark Alliance.</p>
Southwark Children's and Families Trust	<p>To improve the life chances of children, young people and families in Southwark by:</p> <ul style="list-style-type: none"> • Holding statutory responsibilities to ensure cooperation between key relevant partners and to develop, publish and review the statutory Children and Young People Plan for Southwark; • Effectively governing the system of services and provision in line with statutory duties that support improved wellbeing and outcomes for children, young people and families; • Formulating the strategy for the children's system and undertaking shared decision-making regarding the overall organisation for outcomes, services and provision for children, young people and families in line with local needs and priorities; 	1	<p>Terms of reference specify must be cabinet member for children's services.</p> <p>The cabinet member chairs the meeting.</p>

Name	Remit	No. of Places	Notes
	<ul style="list-style-type: none"> Facilitating a range of partnership arrangements and networks, and shaping a positive culture for developing and delivering partnership-wide solutions, to ensure the effective commissioning of services for children, young people and families; Challenging and upholding the quality of provision by and between partners. 		
Safer Southwark Partnership (Crime, Drugs & Substance Misuse)	<p>The Safer Southwark Partnership (SSP) brings together a range of statutory and voluntary sector services to determine how we work together to reduce crime and the fear of crime, anti-social behavior and substance misuse.</p> <p>The SSP delivers the combined functions of the Crime and Disorder Reduction Partnership (CDRP) and the Drug and Alcohol Action Team (DAAT) in accordance with statutory requirements (Crime and Disorder Act 1998 and the Police Reform Act 2001).</p> <p>The Crime and Justice Act 2006 brought in a new statutory framework requiring CDRPs:</p> <ul style="list-style-type: none"> To produce an annual strategic assessment; To produce a three year rolling plan setting out partnership priorities together with actions to deliver their priorities; To meet the minimum standards for a CDRP as set out in Home Office guidance. <p>The rolling action plan sets out the SSP priorities and objectives. The SSP board is the accountable body for the rolling action plan and delivery against the six priorities, which are:</p> <ul style="list-style-type: none"> Tackling violence Reducing reoffending (Police and Justice Act 2009 – new statutory duty) Tackling youth crime 	1	Terms of reference specify must be cabinet member for community safety.

Name	Remit	No. of Places	Notes
	<ul style="list-style-type: none"> • Reducing the harm caused by drugs and alcohol • Tackling anti social behavior • Communities and communications <p>Each priority has its own dedicated sub group which reports to the SSP board.</p>		
Southwark Housing Strategic Partnership	<p>The purpose of Southwark Housing Strategic Partnership is to improve the lives of residents through developing and effectively responding to a sound and shared understanding of the housing needs of residents across all tenures, making the best use of resources. It will do this by:</p> <ul style="list-style-type: none"> • Developing, monitoring delivery and reviewing Southwark's Housing Strategy; • Developing housing options through Southwark's Local Development Framework Core Strategy; • Achieving high quality homes across all tenures which will meet the needs of current and future residents and which contribute to improving life chances; • Foster and enabling new housing supply of the required size, type, tenure, affordability and mix to meet a range of needs and ensure the best use is made of the existing housing stock; • Identifying opportunities for and facilitating cross organisation working and skill sharing around housing services; • Sharing housing intelligence in order to establish a robust and shared understanding of the trends and drivers which influence housing supply and demand and the wider implications for housing plans, infrastructure and communities. 	1	<p>Terms of reference specify must be cabinet member for housing.</p>

Name	Remit	No. of Places	Notes
Southwark Sustainable Environment Partnership	<p>The Southwark Sustainable Environment Partnership promotes the importance of a quality, livable, sustainable environment for all who live in, work in and visit Southwark by:</p> <ul style="list-style-type: none"> • Developing and overseeing the implementation of all environmental aspects of the Southwark Sustainable Community Strategy, including: <ul style="list-style-type: none"> - energy and climate change - waste management and recycling - transport - air quality - water - biodiversity - the public realm (i.e. streets, parks and open spaces) • Monitoring the effectiveness of the implementation and delivery of the environmental aspects of the Sustainable Community Strategy, including relevant Local Area Agreement indicators and targets; • Promoting the importance of sustainability amongst members of the Southwark Alliance and the wider community of Southwark, including residents, businesses and voluntary and community organisations; • Coordinating a range of services delivered through partner agencies, identifying gaps in provision and developing proposals to address them; • Maximising funding coming into the borough for environmental services. 	1	<p>Terms of reference specify must be cabinet member for environment.</p> <p>The cabinet member chairs the meeting.</p>

Name	Remit	No. of Places	Notes
Adult Health and Wellbeing Thematic Group	<p>To improve the health, well being and independence of adults who live and work in Southwark and by doing so reduce the need for and dependence on health and social care services.</p> <p>The overall aim is to steer and guide strategies and plans to improve health and wellbeing in Southwark. It has three key functions:</p> <ul style="list-style-type: none"> • To provide an advocacy role as leaders for health and wellbeing priorities across the system in Southwark; • To direct, monitor and review Southwark's health and wellbeing strategies; • To establish structures and processes to deliver health and wellbeing plans owned by the partnership. 	1	<p>Terms of reference specify must be cabinet member for health and adult care.</p> <p>The cabinet member chairs the meeting.</p>
Local Economy Thematic Group	<p>The Local Economy Thematic Group has overall responsibility for the development and implementation of the Employment & Skills and Enterprise strategies and driving forward the delivery of this agenda through:</p> <ul style="list-style-type: none"> • Co-ordination of services and interventions delivered through partner agencies and identifying gaps in provision; • Maximising funding and acting as an advocate for both employment and enterprise; • Maximising the quality, effectiveness and added value of employment & skills and enterprise support services • Retaining and supporting existing businesses and promoting inward investment; • Enhancing enterprise opportunities in the key business district and town centres. 	1	<p>Terms of reference specify must be cabinet member for regeneration.</p>

Item No.	Classification: Open	Date: 15 June 2010	Meeting Name: Cabinet
Report title:		Nominations to Panels, Boards and Forums 2010-11	
Ward(s) or groups affected:			
From:		Strategic Director of Communities, Law & Governance	

RECOMMENDATIONS

1. That the cabinet agrees the allocation of places to the panels and boards and forums set out in appendix A of the report for the 2010-11 municipal year and nominates members accordingly.
2. That the cabinet consider whether to appoint a chair and vice-chair to the following bodies from amongst those individuals appointed to serve:
 - Pensions Advisory Panel
 - Standing Advisory Council on Religious Education

BACKGROUND INFORMATION

3. It is for the cabinet to agree the allocation of places to panels, boards and forums in connection with the functions that are the responsibility of the cabinet (i.e. housing, education, social serves, regeneration etc).

KEY ISSUES FOR CONSIDERATION

Proportionality

4. Appendix A sets out the detail of those, panels, boards and forums for which nominations are required for the 2010-11 municipal year. There is no requirement that appointments to panels, boards and forums are proportionate and in the past, where the allocation of seats has been proportionate, this has been done by local agreement.
5. There is no requirement that a seat allocated to a particular group can only be filled by a member of that group. Therefore groups have the discretion to allocate seats as they wish, including to a member of another group or an individual councillor.

Appointment of chairs and vice-chairs

6. In recommendation two, members are asked to consider whether the appointment of the chair and vice-chair of the Pensions Advisory Panel and Standing Advisory Council on Religious Education (SACRE) should be agreed by the cabinet or at the first meeting of the body. If Members are minded to agree the chair and vice-chair at this meeting then names should be given at the time:
 - Pensions Advisory Panel
 - Standing Advisory Council on Religious Education

Establishment of new bodies

7. Members may wish to establish new bodies or recommend that officers look into changing the status of existing bodies. In relation to the creation of new bodies, Members will need to:
- (i) agree new terms of reference
 - (ii) agree the membership and allocation of places
 - (iii) consider whether to appoint the chair and vice-chair
8. Copies of the terms of reference of the bodies referred to in appendix A of the report are available on request.

Community Impact Statement

9. There are no specific community impact issues arising from the recommendations.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Terms of Reference / Constitutions of the boards and forums	160 Tooley Street London SE1 2TZ	Everton Roberts 020 7525 7221

APPENDICES

No.	Title
Appendix A	List of Panels, Boards and Forums

AUDIT TRAIL

Lead Officer	Ian Millichap, Constitutional Team Manager	
Report Author	Everton Roberts, Constitutional Officer	
Version	Final	
Dated	7 June 2010	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES		
Officer Title	Comments Sought	Comments included
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Date final report sent to Constitutional Support Services	7 June 2010	

NOMINATIONS TO PANELS, BOARDS AND FORUMS 2010-11

ADOPTION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To recommend to the adoption agency whether adoption is in a child's best interests and if he/she should be freed for adoption, to assess the suitability of prospective adopters and whether the matching between a child and adopters is appropriate.	Statutory. Adoption Agency Regulations.	2 Councillors (1 from July 2010) 3 Officers (to include 1 Medical Adviser) 5 Independent Members 1 legal advisor	As required	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – 1 Liberal Democrats – 1 Conservatives – 0	2 Councillors (1 from July 2010)	2 Councillors (1 from July 2010)	The children's services department has advised that only 1 Councillor representative will be required from July 2010 due to a change in the way the adoption panel will operate.

ADMISSIONS FORUM

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>1. The statutory role of the Admissions Forum as set out in the Schools Admissions Code is 'to have a key role in ensuring a fair admissions system that promotes social equity'. Part of the role is to advise local authorities and admission authorities on matters relating to school admissions.</p> <p>2. Admission Forums must:</p> <ul style="list-style-type: none"> a) consider how well existing and proposed admission arrangements serve the interests of children and parents within the area of the local authority; b) promote agreement on admission issues; c) review the comprehensiveness, effectiveness within the local context, and accessibility of advice and guidance for parents by the local authority, both through the published composite prospectus and the delivery of Choice Advice within the area of the forum; d) consider the effectiveness of the authority's proposed co-ordinated admission arrangements, and advise on whether the authority's proposed co-ordinated admission arrangements differ substantially from the previous year; e) consider the means by which admissions processes might be improved and how actual admissions relate to the admission numbers published. 	<p>Statutory.</p> <p>The Education (Admissions Forums) Regulations 2002 under the Standards and Framework Act 1998.</p> <p>Revised School Admissions Code (February 2009).</p>	<p>2 local authority representatives</p> <p>3 Community School representatives</p> <p>2 Foundation School representatives</p> <p>1 - 3 Voluntary Aided School representatives</p> <p>1 Church of England Diocese representative</p> <p>1 Roman Catholic Diocese representative</p> <p>2 Parent Governor representatives</p> <p>1 -3 Academy Representatives</p> <p>1 - 3 local community representatives.</p>	<p>Three times a year (once a school term on a Monday 4-6pm).</p>	<p>N/a</p>

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>f) Monitor the admission of children who arrive in the authority's area outside a normal round with a view to promoting arrangements for the fair distribution of such children among local schools, taking account of any preference expressed.</p> <p>g) Promote the arrangements for children with special educational needs, children in care and children who have been excluded from school;</p> <p>h) Monitor the effectiveness of local authority Fair Access Protocols; and,</p> <p>i) Consider any other admissions issues that arise.</p>				

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – (Reserve) Liberal Democrats – 1 Conservatives – 1		2 councillors	Previously one from each political group. However councillor membership reduced to two as a result of change in School Admissions Code.

FOSTERING PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To make recommendations to the fostering service about the approval of prospective foster carers, the re-approval of foster carers at the time of their first annual review, to hear appeals by foster carers who are not in agreement that their approval is terminated and to give advice to the fostering service, when requested. The panel will also give and receive feed back to/from the fostering service to ensure that standards are maintained.	Statutory Fostering Services Regulations 2002 National Minimum Standards for Fostering Services 2002	1 Councillor 5 Officers 4 Independent Members	Once a month, usually on the last Wednesday of the month between 10.00 a.m. and 4.30 p.m.	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – 0 Liberal Democrats – 1 Conservatives – 0	Labour – 1 Liberal Democrats – 0 Conservatives – 0	1 Councillor	None

JOINT PARTNERSHIP PANEL (TRADE-UNION CONSULTATION)

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To provide a member-level trade union consultation forum for dialogue on corporate policy issues and corporate proposals affecting the workforce.	Consultation Forum	2 Councillors, Head of Human Resources. Plus accredited Branch Secretaries of Unison, GMB, UCATT & Unite.	Quarterly	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
2 representatives from the executive. In 2009-10 the executive members were the leader of the council and executive member responsible for human resources.	2 representatives from the cabinet	2 Councillors	None

LEASEHOLDERS ARBITRATION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To resolve disputes between Southwark Right to Buy applicants, Southwark Council leaseholders and Residential Freeholders who pay a service charge to Southwark Council.	Panel	17 Councillors	As required	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour - 8 Liberal Democrats – 8 Conservatives – 1 (excluding executive members and relevant opposition spokespersons – to act as pool)	Labour – 9 Liberal Democrats – 7 Conservatives – 1 (excluding cabinet members and relevant opposition spokespersons) to act as pool.	17 Councillors	

PENSIONS ADVISORY PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To assist the finance director in the management of the pensions function within the council.	Advisory Panel	3 councillors 3 officers 2 independent advisors 2 trade union representatives (observers)	Quarterly (additional meetings arranged if required)	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – 1 Liberal Democrats – 1 Conservatives – 1	No change	3 councillors	One member from each political group.

SECURE ACCOMMODATION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To review the cases of children admitted to secure accommodation.		2 Councillors Plus Independent Person	When required.	N/a

Allocation 2009-10 (No. of Reserves in brackets)	Proposed Allocation 2010-11 (No. of Reserves in brackets)	Council Appointment	Comments
Labour – 1 (1) Liberal Democrats – 1 (1) Conservatives – 0 (n/a)	No change	2 Councillors	Officers suggest the councillors be members of the corporate parenting committee. Secure Accommodation Panel meetings are infrequent and may involve significant travel.

SOUTHWARK SAFEGUARDING CHILDREN'S BOARD

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
<p>To promote and safeguard the welfare of children.</p> <p>To engage in activities that safeguard all children and aim to identify and prevent maltreatment or impairment of health or development.</p> <p>To ensure that children are growing up in circumstances consistent with safe and effective care.</p> <p>To lead and co-ordinate proactive work that aims to target particular groups and to arrange for responsive work to protect children who are suffering, or likely to suffer significant harm.</p>	<p>Statutory.</p> <p>Children Act 2004</p> <p>Working Together (2006)</p>	<p>Senior managers from different services and agencies including independent and voluntary sector.</p>	<p>Meetings currently scheduled for: 22 June 21 September 23 November 28 January 2011 (annual stakeholders' conference)</p>	<p>N/a</p>

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Executive Member for Children's Services	Cabinet Member for Children's Services	1	Cabinet member for Children's Services to be participant observer.

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To review the existing provision of Religious Education and consider whether any changes need to be made in the agreed syllabus or in support offered to schools. To monitor the provision of the daily collective worship and to consider any action to improve such provision.	Statutory	4 Councillors Plus representatives of local faith groups and Teachers Associations	Bi-Monthly	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – 2 Liberal Democrats – 2 Conservatives – 0	No change	4 Councillors	

TENANCY AGREEMENT ARBITRATION PANEL

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To resolve certain disputes between secure tenants and the council (landlord) arising from a breach within the terms of the Tenancy Agreement.	Panel	17 Councillors	7 times per week 2 sessions per day – (Morning & Afternoon)	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – 8 Liberal Democrats – 8 Conservatives – 1 (excluding executive members and relevant opposition spokespersons) – to act as pool.	Labour – 9 Liberal Democrats – 7 Conservatives – 1 (excluding cabinet members and relevant opposition spokespersons) to act as pool.	17 Councillors	

TENANTS MANAGEMENT ORGANISATION LIASION COMMITTEE

Summary of Functions	Status	Membership	How often it Meets	Politically Proportionate
To discuss with representatives of TMO's issues of mutual interest.	Statutory	4 Councillors Plus TMO Representatives Cabinet Member for Housing	6 weekly	N/a

Allocation 2009-10	Proposed Allocation 2010-11	Council Appointment	Comments
Labour – 2 Liberal Democrats – 2 Conservatives – 0	Labour – 2 Liberal Democrat – 2 Conservative – 0	4 Councillors and Cabinet Member for Housing	

CABINET AGENDA DISTRIBUTION LIST		MUNICIPAL YEAR 2010-11	
NOTE: Original held by Constitutional Team; all amendments/queries to Paula Thornton/Everton Roberts Tel: 020 7525 4395/7221			
To	Copies	To	Copies
Cabinet Members	1 each	Officers	
P John / I Wingfield / F Colley / D Dixon-Fyle / J Friary / B Hargove / R Livingstone / C McDonald / A Mohamed / V Ward		Constitutional Team, Tooley Street	4
		Doreen Forrester-Brown	1
Other Councillors	1 each	Trade Unions	
N Coyle / T Eckersley / G Edwards / R Hamvas / D Hubber / M Glover / T McNally / P Noblet E Oyewole / L Rajan / A Simmons		Roy Fielding, GMB	1
		Mick Young, TGWU/ACTS	1
		Euan Cameron, Unison	1
		Tony O'Brien, UCATT	1
		Michael Davern, NUT	1
		James Lewis, NASUWT	1
		Pat Reeves, ATL	1
		Sylvia Morriss, NAHT	1
		Irene Bishop, ASCL	1
Political Assistants		Others	
John Bibby, Labour Group Political Assistant	1	Shahida Nasim, Audit Commission	1
Dan Falchicov, Liberal Democrat Group Political Assistant	1	Robin Campbell, Press Office	1
		Constitutional Officer	20
Libraries	1 each	Total:	77
Albion / Camberwell / Dulwich / Newington Peckham / Local Studies Library			
Press			
Southwark News	1		
South London Press	1		
Members of Parliament			
Harriet Harman, MP	1		
Tessa Jowell, MP	1		
Simon Hughes, MP	1		
Corporate Management Team			
Annie Shepperd	1		
Romi Bowen	1		
Deborah Collins	1		
Gill Davies	1		
Eleanor Kelly	1		
Richard Rawes	1		
Susanna White	1		
Duncan Whitfield	1		
		Dated: 24/05/10	